

BOARD OF COUNTY COMMISSIONER'S

MINUTES

February 6, 2012

The regularly scheduled meeting of the Board of County Commissioners was called to order this 6th day of February, 2012, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, Deputy County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rod Cleveland, Vice-Chairman
Rusty Sullivan, Member
Tammy Howard, Secretary

Others present were: Assistant District Attorney David Batton, Melinda Duke, Brenda Wakeman, Denise Ellison, Gayla Sukenis, Valerie Mattheus, Jim Williams, James Johnson, David Tinsley, Joel Pruett, Rhett Burnett, David Houck, Christi Wilson and Peggy Laizure.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve the minutes of the Regular Meeting of January 30, 2012.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Upon the recommendation of Assistant Purchasing Agent Brenda Wakeman, George Skinner moved, seconded by Rusty Sullivan, to award County Bid #HWY-1541 – Six-Month (6) Non-Encumbered Contract to provide Asphalt Material per the bid summary. Where low bidder is not awarded, an explanation is provided. The bid term will be from February 11, 2012 through August 10, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion carried.

Upon the recommendation of Assistant Purchasing Agent Brenda Wakeman, George Skinner moved, seconded by Rod Cleveland, to award County Bid #HWY-1542 – Four-Months (4) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from February 10, 2012 through June 09, 2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion carried.

George Skinner moved, seconded by Rod Cleveland, to approve a Resolution to dispose of the following Equipment from the Cleveland County Sheriff's Office which was traded:

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| a. B606.0001 | High Standard Shotgun | SN/3114315 |
| b. B606.0023 | Smith & Wesson Shotgun | SN/FC47912 |
| c. B606.0061 | Folding Stock Weapon | SN/33011 |
| d. B606.0060 | Smith & Wesson 9mm Handgun | SN/THB4098 |
| e. B606.0054 | Smith & Wesson Double Action Automatic Handgun | SN/TBF3856 |
| f. B606.0051 | Smith & Wesson Double Action Automatic Handgun | SN/TBF3626 |

- g. B606.0058 Smith & Wesson 9mm Handgun SN/TFS0360
- h. B606.0053 Smith & Wesson 9mm Handgun SN/TBC4850
- i. B606.0057 Smith & Wesson .45 Cal Semi Auto Hand Gun SN/TEJ0449
- j. B606.0059 Smith & Wesson 9mm Handgun SN/TFN3805
- k. B606.0010 Ceska Zbrozovka A.S. Proze .380 Hand Gun SN/156790

Dave Batton said the county was getting a reasonable amount for the guns and will be traded for ammunition.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Upon the recommendation of Dave Batton, George Skinner moved, seconded by Rod Cleveland, to strike the 2011-2012 Mutual Assistance Agreement between the City of Purcell and the Cleveland County Sheriff’s Office for the purpose of mutual Law Enforcement Assistance between the two jurisdictions.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to accept the Certificate of Occupancy from the State Fire Marshall, the City of Norman, and the Justice Authority authorizing the Sheriff to occupy, maintain, and operate the F. Dwayne Beggs Cleveland County Detention Facility as the county jail pursuant to the provisions of 19 O.S. §513 and 57 O.S. §47.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland to table any action regarding possible or potential suggestions, ideas, uses, or dispositions for the old jail facility.

James Johnson with the Cleveland County Juvenile Detention Center CommunityWorks suggested using the facility for housing very violent juvenile defenders. George Skinner said, they had spoken with the state and it would cost too much to remodel the facility and the state said they had no funds at this time. Rod Cleveland said Food & Shelter for Friends had suggested using the facility for an overnight emergency shelter. This may open the door to liability on the county.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve IRS Form 2848 Power of Attorney and Declaration of Representatives for Cleveland County officials and entities from 2002 through 2012 regarding any matter that might arise. This form renews yearly, from 2002 through 2012 regarding any matter that might arise. This form renews yearly names David Batton, Kevin Watley and Carol Dillingham, attorneys as representatives.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to dispose of the following Bullet Proof Vests from the Cleveland County Sheriff’s Office which were junked:

- a. B617.0002 Tuxall
- b. B617.0031 AMA

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes; George Skinner, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the January, 2012 Monthly report of:

- a. Jim Reynolds, Cleveland County Treasurer
- b. Tammy Howard, Cleveland County Clerk
- c. Rhonda Hall, Cleveland County Court Clerk

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve a Contract between Cleveland County Health Department and Tamara George for services as a teaching assistant for the Early Foundations Replication Project from February 6, 2012 through June 30, 2012. The health department will pay \$10.00 per hour for teaching assistant services and \$0.555 per mile as per the State Travel Reimbursement Act not to exceed \$4,700.00.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve a Contract between Cleveland County Health Department and Kathleen Thompson for services as a teaching assistant for the Early Foundations Replication Project from February 6, 2012 through June 30, 2012. The health department will pay \$10.00 per hour for teaching assistant services and \$0.555 per mile as per the State Travel Reimbursement Act not to exceed \$4,700.00.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Resolution appointing Chuck Calvert, Cleveland County District #1; Steve Mann, Cleveland County District #2; and Harlen Fipps, Cleveland County District #3; to the Cleveland County Fair Board to serve a term of three (3) years beginning February 6, 2012.

Tammy Howard told commissioners there was only one person to file in each district.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to declare the following equipment surplus for Cleveland County District #2:

- a. D301-125 1999 Chevrolet Pick up
- b. D307-002 Cat Motor Grader
- c. D348-2A 1981 Timpe-Beall Belly Dump Trailer
- d. D348-3 1966 Tank Trailer
- e. D348-22 Hawkeye Eagle Dump Trailer (1985)
- f. D420-15 Trashpump 8HP 3”
- g. D341-5 Digger 3 point hook up with 12” auger
- h. D346-104 Bomag Recycler

George Skinner said the items would be listed with the March 9 auction.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to dispose of the following equipment in the Judge’s Office which was traded:

- a. L218.211 Computer

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted from the following Departments:

a. **District #1 Warehouse:**

12-3882 – T2A	Ram Products, Inc.	\$ 1,200.00
12-3883 – T2A	Country Equipment and Used Trucks LLP	\$ 2,000.00
12-3884 – T2A	Palace Auto Supply, Inc.	\$ 4,000.00

b. **District #2 Warehouse:**

12-3895 – T2A	Bruckner’s Truck Sales, Inc.	\$ 5,364.66
12-3979 – T2A	Noble Hardware	\$ 1,000.00
12-3985 – T2A	Inland Truck Parts Company	\$ 1,250.00
12-3986 – T2A	Mid-Continent Truck Sales, Inc.	\$ 1,000.00
12-3987 – T2A	P & K Equipment, Inc.	\$ 750.00
12-3988 – T2A	Perfection Equipment Company, Inc.	\$ 1,500.00
12-3989 – T2A	Southwest Trailers & Equipment	\$ 1,250.00
12-3990 – T2A	Weldon Parts Inc.	\$ 1,500.00
12-3991 – T2A	T.D.’s Radio, Inc.	\$ 1,200.00

c. **District #3 Warehouse:**

12-3959 – T2A	Locke Supply Company	\$ 1,000.00
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d. **Cleveland County Commissioner’s Office:**

12-3972 – R2	Central Oklahoma Community Action	\$ 7,500.00
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e. **Building Maintenance:**

12-3904 – SM2	Ultra-Chem, Inc.	\$ 500.00
12-3915 – SM2	Chemsearch	\$ 500.00

f. **Cleveland County Sheriff’s Office:**

12-3916 – CCJC2	American Chemical Systems LLC	\$ 250.00
12-3973 – CFBRE2	Federal Express Corporation	\$ 300.00
12-3984 – CCJC2	US Fleet Tracking	\$ 500.00

g. **Cleveland County Treasurer’s Office:**

12-3919 – CFC1C	State Auditor & Inspector (OSU)	\$ 2,000.00
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h. **Cleveland County Health Department:**

12-3896 – MD2	Automated Building Systems, Inc.	\$ 1,200.00
12-3898 – MD2	Home Depot Credit Services	\$ 500.00
12-3912 – MD2	W.W. Grainger, Inc.	\$ 500.00
12-3967 – MD1C	Alexandria Hart-Smith	\$ 750.00
12-3976 – MD2	Tamara Ruth George	\$ 4,700.00
12-3977 – MD2	Kathleen Thompson	\$ 4,700.00

i. **OSU Extension Center:**

12-3921 – E2	Soukup Services, Inc., dba Dog Gone Critters	\$ 2,000.00
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The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

12-0030 – SP2	12-2298 – CFBSCAGrnt2
12-0031 – SP1C	
12-0267 – SM2	12-2884 – CFC1C
12-0286 – SM2	
12-0527 – SM2	12-1605 – FF2
12-0548 – CCJC2	
12-0550 – CCJC2	12-0066 – T2A
	12-0339 – T2A
12-0229 – MD2	12-1906 – T2A
12-0249 – MD2	12-2009 – T2A
12-1180 – MD2	12-2496 – T2A
12-2289 – MD2	12-3002 – T2A

12-3117 – CFBRE2

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

a. General Fund	\$ 738,087.90
b. Highway Fund	153,142.21
c. Health Fund	262,530.27
d. Sheriff Service Fee Fund	1,458.22
e. County Detention Transition Fund	12,829.09
f. Sheriff Revolving Fund	5,845.48
g. SCA2010 Grant Fund	1,050.00
h. Hazard Mitigation Grant Fund	24,000.00
i. S.T.O.P. Violence Against Women Fund	7,849.02
j. County Clerk Preservation Fee Fund	11,836.59
k. Fair Board Fund	4,534.08

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion carried.

There was no New Business to come before the Board.

During Miscellaneous Discussion, Rod Cleveland and Rusty Sullivan discussed the South Parking Lot. Sullivan said as soon as a legal matter was cleared up, it would be ready to go. Engineers and architects are ready, he said. Cleveland also said he had walked the parking lot of the Cleveland County Fairgrounds with EST. Cleveland gave them a budget and said if they had too, we would do it in Phases. The areas prone to flooding will be fixed and drain into Norman Storm water drains.

There being no further business to come before the Board, Rusty Sullivan moved, seconded by Rod Cleveland, to Adjourn.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

(Clerk’s note: Agenda was posted February 3, 2012 at 8:49 a.m.)